



FO4 - Housekeeping (Rev. 0)

	YES	N/A	LOI OBSERVED
1.			Are walkways and passageways clear of material & debris?
2.			Are electrical cords, hoses, welding leads, etc. rolled up when not in use?
3.			Are electrical cords, leads, and hoses protected from damage and positioned to minimize tripping?
4.			Are areas free of scrap metal, protruding nails and other puncture hazards?
5.			Are trash receptacles, water containers, eye wash stations, and fire extinguishers accessible and maintained?
6.			Is trash in appropriate containers (clean, metal, oily rags, etc)?
7.			Are eating areas separated from hazardous material handling/storage areas?
8.			Are flammable materials properly stored and labeled?
9.			Are gang boxes, tool cribs and toolboxes orderly?
10.			Materials and equipment properly stored
11.			Is the Project work area clean & free of excess trash & debris?

Comments:

Contractor: _____

P.O.
Number: _____

Area/Location: _____

Project
No: _____

Print Name

Signature

Date